



**Hillcrest Community Civic Association**

"Working Together for a Better Community"

[www.HillcrestDC.com](http://www.HillcrestDC.com)

P.O. Box 30895, Washington, D.C. 20030-0895 phone: (202) 584-2703

**BOARD MINUTES**

**JANUARY 5, 2013**

**In attendance**

Karen Williams

Monica Evans

De'Andre Anderson

Kenneth Burke

Mary Ross

Phillip Hammond

Michelle Phipps Evans

David Kirkpatrick

Frank Anderson

Deborah Johnson

Sheila Brown

Mark Johnson

**PROCEEDINGS & MINUTES**

The HCCA Board meeting was called to order at 9:00am by Karen Williams, President. The minutes of the December 1, 2012 meeting were read by Deborah Johnson, Recording Secretary. It was moved and seconded that the minutes be approved as read.

Monica Evans, Treasurer, gave the January 5, 2013 Treasurer's Report and briefly reviewed the contents with the members. Report reflected a balance of \$3,558.52 in Wells Fargo Bank. There was a discussion of the Wells Fargo bank statement. It may be the item waiting for pickup at our mailbox at East Washington Heights Baptist Church. David Kirkpatrick will check on this. The Treasurer reminded the Board to be sure that checks collected from their neighborhoods have the year 2013 on them.

**COMMITTEE REPORTS**

**Communications** – No report

**Education and Recreation Report** – De'Andre Anderson

STEM event at Anne Beers was successful. The Board donated a \$50.00 gift card for the parents. DC has a 20% truancy rate. This is 5 times the national average. There will be a meeting with an expert panel to discuss truancy and the impact it has on their children's education. This meeting will be held sometime in February. Karen Williams indicated that this event was moved outside of the HCCA meeting because of its importance and the amount of time this topic would require and the expected attendance. Specifics will be discussed next week.

**Environmental Committee** – Mary Ross

Nothing new. Speaker for today's meeting is a supervisor at the National Park Service, National Capital Region-East; the area surrounding Hillcrest.

**Fundraising Committee** - Sheila Brown

Sheila Brown provided a summary of the Holiday in Hillcrest event. There was \$2900 in ticket sales with \$40 in donations. The event netted \$437.31 after expenses. People attended who don't normally attend the HCCA meetings. This was a great event.

General comments - Attendees were expected to come and go, but most stayed for the entire event. Therefore, the tent was too small for the number of people. The mailer we sent out to advertise the Holidays in Hillcrest brought out a lot of people not only from our surrounding area but also from other areas of the city. Obviously, attendees enjoyed this kind of holiday event. Next year the Fund Raising Committee will look at the venue to determine if we need a larger place. The Membership Committee should have a table to sign up new members and renew current members at all HCCA events.

Karen Williams stated that HCCA stepped out of the norm for this event. The mixer was a very good idea.

**Membership Committee – Phil Hammond**

There were 82 delinquent members for 2012. Volunteers (Phil, Sheila, Monica, Mary, and Logan) made 60 calls. More than 20 people said they would renew their membership. Some said they would attend the General Membership meeting today. Making personal phone calls was a pretty successful way to keep our membership numbers up. Karen Williams indicated that 4-5 people will pay in her neighborhood. It was agreed that we don't dispute individuals who say they paid for 2012. Sheila Brown indicated that she found it helpful to remind people about the meeting today. She commented that we may want to make calls every now and then to remind people about the meetings and to maintain the human touch. Karen Williams commented that Board members could divide the list and make a certain number of calls every month. Details will be worked out later.

Phil Hammond asked about lifetime membership. This currently does not exist in the HCCA. He also asked about complementary members. This may exist. Board will look into both these issues later.

**Public Safety Report – David Kirkpatrick**

Chief Lanier will be at the Pennsylvania Avenue Baptist Church on Tuesday to discuss crime statistics. Crime has gone up in our area recently.

**Street, Traffic and Transportation Report – Mark Johnson**

Nothing to report. He is trying to catch up with his predecessor for guidance.

**GENERAL TOPICS**

Karen Williams thanked members for getting the Newsletter out. She also asked for suggestions for speakers at the February HCCA meeting. Phil Hammond suggested Kathy Lanier. The Board agreed with this suggestion. Karen Williams will invite Kathy Lanier to attend the next meeting.

There was a problem with the Safeway pick up for food for the membership meeting. Kenneth Burke reported that Safeway told Yvonne Burke, Hospitality Chair, that other people have said they are picking up food for HCCA at various times outside of the membership meeting date. We have straightened this out. The President, her husband and Yvonne are the only people now authorized to pick up food.

Kenneth Burke stated that the postal carrier HCCA complimented in its newsletter was reassigned. The postal carrier was very good but was temporarily assigned to HCCA. He suggested that we monitor when we receive mail. We get skipped some days in mail delivery. After we gather this information, we could develop a plan of action to petition the Postmaster General. The President asked for a volunteer to coordinate the effort to keep Earl Burns on his Hillcrest postal route. Mary Ross volunteered to take the lead. Kenneth Burke volunteered to work with her.

Karen Williams indicated that committee members are not required to attend the Board Meetings. It is the responsibility of the Committee Chairs to work with the Board and liaison with their committee members. Events that need to be publicized should be given at least 2 months in advance to Mattie Cheek, Chair of the Communications Committee. Mattie would then provide information to the appropriate people. Boyle Stuckey will be asked to get all new Board members up on the list serve.

De'Andre Anderson read a thank you letter from Anne Beers to the HCCA.

#### **DISCUSSION OF FY 2013 BUDGET AND WORKPLANS**

The President asked for the budgets and work plans from all committee chairs before the next Board meeting. She indicated that De'Andre has already submitted his and Mary has her prepared but not submitted yet. She asked if we need an extra meeting to do this. It was agreed that all chairs will submit remaining budgets and work plans to the Board prior to the next meeting. The Board was advised to review previous budgets and work plans that are available on the HCCA web site.

Question: What's the difference between Board members and Committee members?

Response: Board members are elected. Committee members can come from anywhere in the HCCA. There are standing committees and ad hoc committees. Chair people contribute to the quorum. Ad Hoc committees are established for special events or specific projects.

It was suggested that this issue be clarified on the website. Karen Williams will contact the appropriate people to handle this.

#### **ADJOURNMENT**

Meeting was adjourned by the President at 10:05am.

**Respectfully Submitted**

**Deborah Johnson, Recording Secretary**