



## Hillcrest Community Civic Association

"Working Together for a Better Community"

[www.HillcrestDC.com](http://www.HillcrestDC.com)

P.O. Box 30895, Washington, D.C. 20030-0895 phone: (202) 584-2703

### Minutes of the Board Meeting

February 7, 2015

#### **In attendance**

De'Andre Anderson

Deborah Johnson

Phillip Hammond

James Perkins

Monica Holman Evans

Michelle Phipps-Evans

Mary F. Ross

Jeanne Contardo

A. Franklin Anderson

Kenneth E. Burke

Boyle Stuckey

Ruth V. Lewis

Linwood Robinson, Jr.

The HCCA Board meeting was called to order at 9:10am by De'Andre Anderson, President. The minutes for the February 3, 2015 Board meeting were read by Deborah Johnson, Recording Secretary. The minutes were approved with corrections.

The February 3, 2015 Treasurer's Report was distributed and reviewed by Monica Evans, Treasurer. Gross receipts were filed with the IRS and the filing was accepted. HCCA is in good standing with the IRS.

Question: What should be done when HCCA checks are not cashed? Randle Highlands check for \$300.00 is the largest. There are other smaller amounts. There is no policy on this. Should we reach out to the uncashed check recipients? The bank will not honor checks after 180 days.

Suggested Policy – 90 days after issue of check, contact recipient. After 180, the uncashed check should be brought back to the Board for consideration. No contact after one year, the check should be written off with the Board's approval. Monica will draft the policy and present it to the Board at the next meeting.

A report on the status of HCCA decal sales was requested. Monica will reach out for updates on this.

The Board approved the Treasurer's report.

De'Andre commended the Communications Team on the excellent press release.

#### **Committee Reports**

##### Communications – Ruth Lewis

Ruth thanked all contributors to the Newsletter. She also thanked Michelle for the excellent press release. Some newsletters were received late. The quality of the printing of the Newsletter has declined.

The Committee is looking to redesign the HCCA website. Leon Harrison has agreed to do this. Share any ideas for the website with him. Leon would update the website. Michelle would continue to maintain it. Board was asked to contribute comments by next week.

Education and Recreation – Jeanne Contardo

The Committee has met twice in one month and talked about the scholarship. Yvonne Coats is making final changes to the policy. Deadline for applications will be extended. They will have updates by the next Board meeting. The Committee is looking at potential collaboration with Penn Branch so there will be no duplication of efforts. Jeanne requested the Board's thoughts on the recreation side of the Committee.

Environment and Beautification – Mary Ross

The Committee submitted its work plan. Activities of focus will be Algier Park and how we can clean up the Anacostia River. Working with Aaron Fenton on this. Also working with Vaughan Perry on Watershed Steward training. All were invited to come out to the meeting on this. He is willing to come out to talk to other organizations about this. Will contact the Boy Scouts also.

Fundraising – Michelle Peete (not at the meeting)

Membership – Phillip Hammond

Phil thanked De'Andre for making calls to delinquent members. About 20 people have renewed their membership. HCCA membership is growing.

Public Safety and Emergency – James Perkins

James indicated that he is developing a phone tree list. Currently reviewing zone leaders and asking if they want to continue serving. Asked for volunteers for block captains. They are now putting safety tips on the list serv. De'Andre indicated that the tips are well received. The Committee is trying to set up a date for block captain training.

Question – Any encouragement for people to install cameras? Is there a program for this? James will look into it.

Street, Traffic and Transportation – Linwood Robinson

Submitted the work plan. Would like to recruit members. Working to develop a rapport with DDOT, city planning and others to address HCCA concerns. Will contribute to the Newsletter bi-monthly. Ask for guidance on how to develop a budget.

**Membership Requests, Community Concerns & Miscellaneous**

- Monica paid \$180.00 to DCRA to update HCCA's business status. She requested reimbursement for this. Board approved Monica's request for reimbursement. De'Andre will write the check.
- Cancelled work plan meeting for Monday. Will set another date.
- Should we hold the Garden Tour? Board approved.
- Should we hold Hillcrest Day? Board approved
- Two new committees (Legislative Committee and Housing and Community Revitalization and Development) will be established as ad hoc committee initially. Monica will distribute material from previous Legislative Committee. Monica, Michelle, Boyle & KB will serve. Michelle is working on the descriptions of these committees.

- Exxon agreed to come to the Membership meeting to discuss the cleanliness of their gas station.
- DC Federation of Civil Associations' HCCA members: Michelle Phipps-Evans, Barbara Savage, Robin Marlin, De'Andre Anderson, Mary Ross, Phillip Hammond (alternate).
- By Laws are being checked for things that are clearly out of date and other potential changes. Will submit request for changes in writing at the next Board meeting.

**ADJOURNMENT**

Meeting was adjourned at 10:28am

**Respectfully Submitted**

**Deborah Johnson, Recording Secretary**