



## Hillcrest Community Civic Association

"Working Together for a Better Community"

[www.HillcrestDC.com](http://www.HillcrestDC.com)

P.O. Box 30895, Washington, D.C. 20030-0895 phone: (202) 584-2703

### BOARD MINUTES

December 7, 2013

#### In attendance

Karen Williams	Franklin Anderson	Mattie Cheek
Deborah Johnson	Phillip Hammond	Boyle Stuckey
Sheila Brown	Mark Johnson	Julie Rones
Michelle Phipps-Evans	De'Andre Anderson	David Kirkpatrick
Kenneth Burke	Mary Ross	

#### PROCEEDINGS & MINUTES

The HCCA Board meeting was called to order at 9:10 am by Karen Williams, President. The minutes of the November 2, 2013 meeting were read by Deborah Johnson, Recording Secretary. It was moved and seconded that the minutes be approved with corrections. The minutes were approved with corrections.

November 2, 2013 Treasurer's Report was distributed and briefly reviewed. It was moved and seconded that the Treasurer's Report be approved by the Board. The Treasurer's Report was approved.

No items were added to the agenda.

#### COMMITTEE REPORTS

##### **Communications – Mattie Cheek**

Articles were requested for the Newsletter. Articles submitted for the Newsletter will at times be edited. The author should be provided a copy of the changed language prior to release in the Newsletter. Mattie Cheek distributed copies of the By Laws for discussion of rules on what is not allowed in the Newsletter. Self-promotions will not be allowed in the Newsletter.

There will be articles related to the HCCA anniversary in the Newsletter. We need articles on other issues to maintain a balance. Affordable Care Act roll out information will be proved at the Membership meeting.

##### **Education and Recreation Report – De'Andre Anderson**

Anne Beers Science Fair is today at 11:00am. Some members of the committee will attend.

##### **Environmental Committee – Mary Ross**

According to the Committee's Work Plan, as of February Enlightened Environmentalist will appear every other month, in the odd months.

##### **Fundraising Committee – Sheila Brown**

We have received \$400.00 deposit for Eastern Market for Monte Carlo Night. The Committee will check with Marshall Heights to confirm that amount owed and bring it to the Board.

### **Issues and Announcements**

Karen indicated that Work Plans are needed from all committees. She indicated that she will be absent from the January 2014 meeting. Michelle and Boyle will chair the meetings on her behalf. Boyle will check with DC Water and Sewer for guest speakers for February. OSSE will attend the January 2014 meeting.

A decision is needed on the changes to dues amounts. It was moved and seconded to increase annual dues to \$15.00 as of January 2014.

Michelle indicated that the ribbon-cutting ceremony for the playground was well attended. She asked if the HCCA wish to start and a separate 'friends' bank account will be need to be established by the HCCA. It was agreed to bring this proposal before the membership for consideration.

### **By Laws**

It was agreed that whenever the Board makes a standing rule, it is to be reported in the minutes and sent separately to Kathy Chamberlain for posting on the website. This includes changes to the By Laws and changes to policy. Standing rules should be approved by the Board and membership.

### **DC Federation of Civic Associations, Inc.**

Information was provided to Mary Ross in response to her request for confirmation of HCCA continued membership with this association. Mary Ross indicated that the information provided was a sufficient response to her request.

### **HCCA Anniversary Luncheon**

Julie Rones indicated that a decision is needed on the facilities for the HCCA anniversary celebration. It was moved and seconded that the Kellogg Conference Hotel, a Gallaudet facility, will be used for the anniversary luncheon. Options for cost for the luncheon are \$27, \$39, and \$50 depending on the menu. We can amend the contract for a higher price if needed for additional seats and menu changes. The reservation will be held for 100 people at \$28.00 per person. Down payment is established at \$800.00. Saturday September 27<sup>th</sup> is available for a 3-hour period. We will charge about \$30.00 per person for tickets. A specific time for this event will be provided at a later date.

### **ADJOURNMENT**

Meeting was adjourned by the President at 10:00am.

### **Respectfully Submitted**

**Deborah Johnson, Recording Secretary**